

VETERANS OF FOREIGN WARS OF THE UNITED STATES

STATE OF ALABAMA

RULES FOR THE OPERATIONS OF CLUB ROOMS, CANTEENS AND ACTIVITIES BY THE POST IN THE STATE OF ALABAMA

RULES FOR THE OPERATIONS OF CLUB ROOMS, CANTEENS AND ACTIVITIES BY THE POST **(ADD) (BOARD OF MANAGEMENT)** IN THE STATE OF ALABAMA

Change All references to the following. (~~House Committee~~) (Add) (Board of Management)

1. Whenever the word "Club" is used in these regulations, it shall be taken to include and mean every VFW founded or operated social room, canteens or rooms for the enjoyment and recreation of VFW members within the State of Alabama. All Post Clubs are required to use a guest book. All non-member guests shall be signed in by the Post Member they are a guest of before being served. **Guest's host member shall not be an employee of the club then on duty.** Post shall check membership cards at all times. Bartenders and Managers should be cautioned that this must be done. Members shall be responsible for the conduct and behavior of their non-member guests.

(a) These regulations shall apply equally to the operation of every VFW Club, whether the same is incorporated as a separate corporation from the parent Post which founded such Club, or not, regardless of whether the Club bears the same name, or is located upon the same premises as the parent Post or not.

(b) A VFW Post club is a subordinate unit of the parent Post and shall be operated solely for the benefits of the Post membership. Under no circumstances will there be any guest membership or honorary membership of any kind allowed to any Post within the Department of Alabama Veterans of Foreign Wars.

(c) After approval of any Club Bylaws or amendments, thereto, a copy thereof shall be furnished each Post member in good standing, and a copy thereof posted conspicuously in the Club room during business hours.

(d) To maintain a Club Liquor, permit the Post must have 150 paid up members by December 31st. The 150 membership requirement shall be verified by use of the National Post Membership roster. A Post may purchase a Lounge permit verses a private club permit but if the town or County does not have a Sunday alcohol sale ordinance then such lounge must comply with all local laws.

(d) To maintain a (Add) (Private) Club Liquor, permit the Post must have 150 (Add) at all times) ~~paid up members by December 31st.~~ The 150 membership requirement shall be verified by use of the National Post Membership roster. (Add)(A Post will only purchase a Private Club permit or license from the Alabama Beverage Control) ~~A Post may purchase a Lounge permit~~

~~verses a private club permit but if the town or County does not have a Sunday alcohol sale ordinance then such lounge and must comply with all local laws.~~

2. Hours during which the Club shall remain open must be prescribed in the Club By-Laws. All Post and Auxiliary members in the building shall attend their respective meetings. Alcoholic beverages shall not be served or consumed in the Post or Auxiliary meeting room.

3. A House Committee shall be elected by the Post membership to act as a board of management for the business affairs of the Club "*Facilities*". This House Committee shall consist of not less than three (3) members, one of which shall be elected each year for a three (3) year period. Trustees shall not serve on the House Committee. The Post Commander, Immediate Past Post Commander and Post Quartermaster shall be a member of the House Committee and shall have a vote as such. The House Committee will hold at least one (1) scheduled meeting each month and special meetings as necessary, provided that no special meeting may be held without giving at least forty-eight (48) hours' notice to all members of the Committee.

1. One of the House Committee members shall act as Secretary, keeping minutes of all meetings and preparing a report of the meeting to be read, by the House Committee Chairman at the next regular meeting of the Post. This report shall be made part of the Adjutants minutes.

2. A majority of the House Committee members must be present for the transaction of business at a regular or special meeting.

3. All members of the House Committee shall be elected and not appointed. A House Committee member, who resigns or is removed from office, will be replaced by the election of a new member to fill the vacant position. The other two members will remain in their present year of office.

(a) Club privileges shall be denied to members and guest who violate the rules of behavior as posted in the club. Such rules shall be determined by the Post House Committee and posted in the Club. Bartenders and employees shall be bound by the same rules. Any employee who violates the rules and regulations as set forth shall be subject to dismissal; such dismissals shall be subject to appeal to the Post membership. Conduct – Good order shall be maintained at all times on the premises of the Post Home. Club privileges shall be discontinued immediately to any person and shall be suspended until further action is taken by the House Committee who:

1. Discuss affairs of the Veterans of Foreign Wars, or any of its members within the presence of or hearing of a non-member of the Veterans of Foreign Wars.
2. Violates his obligation as a member or officer of the Veterans of Foreign Wars.
3. Becomes obnoxious, offensive, or whose conduct reflects discredit in anyway or manner of the Veterans of Foreign Wars or any of its members.
4. Violates any rule, regulations, By-Laws or laws of the State of Alabama, County,

City, Alabama Department of Revenue, United States, Veterans of Foreign Wars, Post or House Committee.

5. Becomes intoxicated or arrives intoxicated on the premises; or
6. Creates a scene or participated voluntarily in same, and any fracas or disorderly conduct on the premises.

(b) The Post membership may overrule or abrogate any action of the House committee by 2/3 vote at any Post meeting, providing written notice of such meeting stating the subject matter to be voted upon be sent each member in good standing at least ten (10) days prior to such meeting.

(c) The House Committee shall have authority to employ such personnel as shall be necessary to properly operate the Club, including Club Manager, and may discharge personnel at their discretion. Priority on employment should be given to Post members in good standing. No member of the House Committee may serve as Club Manager. No member of the Post who receives any remuneration whatsoever for his services from the Post Club shall serve as member of the House Committee of the club.

(d) The Club Manager or any employee handling Club monies shall be bonded to the Post for twice the largest sum that may pass through his hands at any one time.

(e) The Club Manager shall be responsible to the House Committee and the Post Commander for the conduct of all patrons of the Club. The shall deny the use of the Club to any member or guest of a member who violates the Club By-Laws, the State law, or these Regulations.

(f) The Club Manager shall be discharged for violating or permitting the violation, of any of these Department regulations, Club By-Laws, State laws or city ordinances upon the Club premises; and if the House Committee fails to remove such Club Manager, the Post may discharge both the Club Manager and all members of the House Committee who refuse to act.

(g) Any member of the House Committee may be discharged for cause specified in Section 3-g and a new member elected to replace him under the procedure provided for by 3-a above.

(h) The House Committee and Club Manager shall keep a regular set of records which shall be open to inspection by members of the Post at all reasonable times.

4. The Club Manager shall keep complete and regular records of account clearly showing all income and expenditures in the Club business.

(a) The Club By-Laws must prescribe the largest sum that the Club Manager or House Committee may spend at any one time without a vote of the Post authorizing the same.

(b) All income and profits from the Club shall be held or deposited in the name of the Club or Post and in no other name.

(c) The House Committee and Club Manager shall turn over to the Post Quartermaster upon receipt, at least once monthly all net profits and property acquired by the Club over and above certain specific sum which shall be prescribed in the Club By-Laws, which sum may be retained for current Club expenses during the following month.

(d) At least once monthly the Club Manager shall be required to furnish the Post Quartermaster a complete written profit and loss statement of the Club for the current period to be read to the membership at a Post meeting and also read in the minutes, and thereafter posted conspicuously on a Post Bulletin Board until the next monthly report is rendered, with all expenditures supported by bills and vouchers therefore.

(e) The Post Quartermaster shall act as Treasurer of the House Committee.

(f) All Club books and records shall be audited by the Post Trustees quarterly at the time they audit the books and records of the Post Quartermaster and Adjutant.

5. Each Post Commander shall be directly responsible to the State Commander for the strict enforcement of these Regulations and Department General and Special Orders amendatory thereto, and the Club By-Laws, so long as his Post shall be permitted to maintain a Club.

(a) The Club Manager and members of the House Committee shall be held responsible by the Post Commander and the membership to know and strictly enforce at all times the By-Laws of the Club, all local ordinances and all laws of the State of Alabama applicable to the operation of the Club including the Alabama Alcoholic Beverage act and amendments thereto.

(b) The final authority of the enforcement of these regulations within the State of Alabama shall rest in the State Commander with the concurrence of the Department Council of Administration when he shall determine that a violation or violations of these regulations exist in any Post club in such manner that continued operation of such Club shall be detrimental to the good of the order he may deny permission to the Post to operate such Club until he can present the facts concerning the violation or violations to the Commander-in-Chief for a ruling concerning suspension and the period thereof.

(b) The final authority of the enforcement of these regulations within the State of Alabama shall rest with the State Commander with the concurrence of the Department Council of Administration when it is determined that a violation or violations of these regulations exist in any Post club (ADD) (or business) in such manner that continued operation of such Club (ADD) (or business) shall be detrimental to the good of the order, the State Commander may deny permission to the Post to operate such Club (ADD) (or business) until (ADD) (the Post) can present the facts concerning the violation or violations to the Commander-in-Chief for a ruling concerning suspension and the period thereof.

(c) These regulations may be amended by a majority vote of the delegates present at any business meeting of the Department Convention.

(d) A Post may adopt addition Rules, or By-Laws, not in conflict herewith.

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(e) A copy of these Rules shall be posted at all times in conspicuous place on the Bulletin Board of the Post.

Tammy Johnson
State Commander
Department of Alabama

Matthew L. Lambert
State Adjutant
Department of Alabama
Date: 6-11-22