

DUE DATES

June 1, The Post-Election Report must be received at the Department and National HQ.

District Trustee Audits must be received at the Department **NLT** by the end of July, October, January, and April.

August 31, Post Quartermaster and/or all accountable officers must be bonded.

August 31, the District Quartermaster must be bonded.

October 31, Voice of Democracy Patriot's Pen and Teacher of the Year due to Post.

November 15, submit one Voice of Democracy entry to your District for judging.

November 15, Submit one Patriot's Pen entry to your District for judging.

November 15, Submit one Teacher of the Year (**any Level**) entry to your District for judging. One entry/level may be submitted.

December 1, Public Servant Awards due to Post: Law Enforcement, Firefighter, 911 Dispatcher, EOD Tech, and EMT of the Year.

December 7, submit one Voice of Democracy entry to the Department.

December 7, submit one Patriot's Pen entry to the Department.

December 7, submit at least one Teacher of the Year to the Department.

December 15, submit a minimum of **three (3)** of the following (one each): Law Enforcement, Firefighter, 911 Dispatcher, EOD Tech, and EMT of the Year entries to your District for judging.

December 31, Post's copy of IRS 990 must be received at the Department before.

December 31, the District School of Instruction must be provided by.

December 31, Post Commander, Quartermaster, and **AT LEAST** one Trustee must complete the School of Instruction from the Department or District training.

December 31, the District's copy of IRS 990 must be received at the Department before.

December 31, submit a minimum of **three (3)** of the following (one each): Law Enforcement, one Firefighter, 911 Dispatcher, EOD Tech, and one EMT of the Year entries to the Department for judging.

January 31, All Post Inspections must be completed.

March 1, Scout of the Year due to the Post.

March 15, submit one Scout of the Year entry to your District.

April 1, submit one Scout of the Year to the Department.

April 1, all deficiencies on the Post Inspection Report shall be corrected.

April 1, all deficiencies noted on the District Inspection Report shall be corrected **NLT**.

Month of May-DAY OF SERVICE: The Post must have a Day of Service event during the month of May. This will be reported in the community service report **and** through the National Day of Service process.

May 1, Post must conduct at least **two (2)** membership drives/recruiting events (**off-site from your post**).

May 19, Post must make a **VSO** Donation of **one (\$1) dollar** per member from the post to the Department via the department website.

June 5, Delegate dues for the State Convention shall be paid no later than.

June 5, The Post shall have no arrearages with the Department, National, or District.

June 5, the district shall have no arrearages with the Department or National.

June 30, Post must achieve its Membership Goal: