

**DEPARTMENT OF ALABAMA
VETERANS OF FOREIGN WARS
As of 18 July 2026
SCHOOL OF INSTRUCTION (SOI)
August 21-23, 2026**

**Scenario-based training.
Bring laptops, and the program chairperson from each post & district.**

August 21, 2026

8:00 AM – 4:30 PM Registration

10:00 AM – 12:00 PM Budget Committee

1:00 PM – 2:30 PM Leadership Synch, Location TBD

2:30 PM – 3:50 PM Council of Administration Meeting, Embassy 1&2

4:00 PM – TBD

- District Commander's SOI (**Each Sub-Block will be 5-10min**)
- District Commanders Expectation Update – **Department Commander**
- District Programs – **Programs Chair**
- Inspections & District Inspector Responsibilities – **Dept Inspector**
- District SOI Topics – **Chief of Staff (CoS)**
- Updating Bylaws (Boundaries) – **Dept Judge Advocate**
- Membership Drives – **Membership Chair**
- Administrative Suspension Committees / Disciplinary Actions– **Dept Jr. Vice / ADJ**
- District access to google drive and documents – **Dept QM**
- All American / State Dashboard Input – **Dept Sr. Vice / CoS**

August 22, 2026

8:00 AM – 4:30 PM Registration

8:00 AM – 9:50 AM

- Opening Session
- CDR's Special Project (UXO) – **UXO Rep**
- Guest Speaker: **ADVA Rep**
- National Rep: **TBD**
- Legislative – **Legislative Chair**
- VMS/DPAA – **VMS Chair**

9:50 AM – 10:00 AM Break

10:00 AM – 12:00 PM

- Programs Overview / Program Dates / Program Participation – **Programs Chair**
- All American / State Dashboard – **Dept Sr. Vice / CoS**
- Community Service Reporting – **Dept Sr. Vice / Dept Jr. Vice**
- Dept of Alabama Website / Google Drive – **Dept QM**
- Post/District Inspections – **Dept Inspector**

12:00 PM – 1:30 PM Lunch - (On Your Own)

- All American Club Luncheon (All American Commanders and Quartermasters Only)

SCHOOL OF INSTRUCTION

August 22, 2026

1:30 PM – 2:30 PM

- All State Awards
- VA Benefits Update – **Dept Service Officer**
- Compliance dashboard - Trustee Reports / Audits / 990 Tax Return Requirements / Membership processing – **Dept ADJ/QM**

2:30 PM – 2:45 PM Break

2:45 PM – 4:30 PM

- Post Development / Revitalization / Social Media / Team Work (Scenario Based) – **Dept Sr. Vice**
How to conduct a Post Meeting (Do's & Don't) – **Dept Parliamentary**
- Bylaws / Articles of Incorporation / Disciplinary Actions– **Dept Judge Advocate**
- Auxiliary relationships (Scenario Based) – **Dept Jr. Vice**
- ABC Operations – **TBD**

6:30 PM – TBD Banquet (Western Theme)

- Quilts of Valor – **Dept Surgeon**

August 23, 2026

9:30 AM – 9:50 AM Memorial & Remembrance Service – **Dept Chaplin**

SAFE TRAVELS HOME!!!!